

Budget Schedule – Fiscal Year 2027

October 27, 2025	Departments can begin entering new program initiatives / personnel / building maintenance/infrastructure requests / tech services requests into Seamless
November 3, 2025	Current year fee schedule and prior year's strategic planning information distributed to departments for updating
November 14, 2025	Vehicle and equipment requests due to Equipment Services
December 1, 2025	IT Governance Request Forms due to Technology Services Building Maintenance/Infrastructure requests due to Building Maintenance
December 9, 2025	Mayor/Council Project Update Meeting 12:00 p.m. – 6:00 p.m. MOC Training Room
December 17, 2025	New program initiatives / personnel requests / fee schedule proposals/amendments and updated strategic planning information are due to the Budget Office
December 18, 2025	Staff Strategic Plan Audit and Advocacy Agenda Update session 10:00 a.m. – until. MOC Training Room (lunch will be served)
January 5, 2026	Recommended vehicle, equipment, tech services and building services requests due to the Budget Office
January 23, 2026	Mayor/Council Strategic Planning (mission, vision, core values, goals and objectives) 12:00 p.m. – 5:00 p.m. Centralina Regional Council (dinner to follow)
January 24, 2026	Mayor/Council Budget Objectives Retreat 8:30 a.m. – 2:00 p.m. (Breakfast – 8:00 a.m.) MOC Training Room
February 2, 2026	Expenditures and revenues must be entered into Questica; departments can make no further changes
February 9 – 18, 2026	Assistant City Managers, Finance Director and Budget staff to meet with respective departments to discuss initial budget requests
March 3, 2026 – March 13, 2026	Review of revised departmental requests by City Manager, Assistant City Managers, Department Heads, Finance Director and Budget staff
March 10, 2026	Council work session: Departments to Present 5:30 pm MOC Training Room
March 30, 2026	Council work session: Budget Outlook 5:30pm MOC Training Room
April 7 & 21, 2026	Budget discussion could be added to Council agenda

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April 14, 2026	Budget should be finalized and balanced based on recommendations of the City Manager
April 23, 2026	Budget Work Session 5:30 Spindle Conference Room (if needed)
No later than May 1, 2026	Proposed budget distributed to City Council, published on website and notice of public hearing completed
May 5, 2026	Public Hearing on the Budget and Budget discussion at the Council Meeting
June 2, 2026	Adoption of the Fiscal Year 2026-2027 budget

No later than date for distribution and notice of public hearing. Ad cannot be placed until the book is finalized.