

PRE-PROPOSAL CONFERENCE

Request for Proposals (RFP)

2025–2026 Cold-Weather Shelter or
Warming Center:
Facility Use and Operational Services

Monday, September 22, 2025
10:00 am



Please place your NAME, ORGANIZATION and EMAIL in the chatbox so that you'll receive any updates and resources as available.

General Information

- Thank you for your participation.
- **This session is being recorded.**
- **Postings: City of Gastonia-Bids and RFP Page**
(<https://gastonianc.gov/doing-business/bids-rfps.html>)
 - ✓ Request for Proposal
 - ✓ Pre-Proposal Conference Recording
 - ✓ Written Questions and Responses
- **Registration Link:** <https://tinyurl.com/2tsy5ets>

Staff

- **Quentin McPhatter** **Assistant City Manager**
- **Chris Stowe** **Fire Marshal**
- **Danette Dye** **Director of Housing & Community Engagement**
- **Zsuzsi Kadar** **Affordable Housing and Unsheltered Population Coordinator**

Important Date Highlights

Description	Date
Date of Issuance	Friday, September 12, 2025
Pre-Proposal Conference	Monday, September 22, 2025 – 10 am
Deadline for Written Questions	Friday, September 26, 2025 – 2 pm
Q&A Posted	Tuesday, September 30, 2025
Submission Deadline	Tuesday, October 7, 2025 – 2 pm

See page 5 of the RFP for full details.

**Overview,
Purpose
and
Scope of Services**



Scope of Services – Page 3

Purpose

The City of Gastonia is seeking a **qualified faith-based or non-profit organization** to operate a Temporary Overflow Emergency Shelter (Cold Weather Shelter) or Warming Center for the 2025–2026 fall and winter seasons.

This initiative reflects the **City of Gastonia's continued commitment to fostering partnerships with faith-based and community organizations to deliver emergency shelter and essential support services** to individuals experiencing homelessness or housing instability during periods of extreme cold.

Scope of Services – Page 6

- **Shelter Operation:** Temperatures are **forecasted to reach 32°F or below**
- **Operation Hours:** **8 pm to 7 am** (if different hours are suggested, must list in proposal)
- **Operation Period:** **November 23, 2025 through March 31, 2026**
- **Neighborhood Relations:** **Be a good neighbor!**

Low-Barrier Shelter – Page 7

- Designed to **reduce traditional entry requirements** and **provide immediate, access**
- **Does not require:** participation in religious activities, photo identification, sobriety checks, etc.,

Facility Requirements– Pages 3

Presenter: Fire Marshall Chris Stowe

See Sections 2.0 SCOPE OF SERVICES , 3.0 PROPOSAL SUBMISSION CHECKLIST and APPENDIX A
of the RFP for full details.

**Funding
and
Collaboration**



Funding and Collaboration– Page 4

Total program resources: \$47,000.

City-funded resources: maximum of \$26,000.

Exceptions to this cap may be considered in the event of a substantial number of days during which temperatures remain at or below 32 degrees Fahrenheit.

Funding and Collaboration– Page 4

COLLABORATIVE PARTNER RESOURCES		
Service	Description	Provider
Police Services	Onsite security services	City of Gastonia Gaston County United Way
Janitorial Services	Reimbursement costs for janitorial services	City of Gastonia
Program Support Staff	Reimbursement costs for one (1) temporary, part-time staff person	City of Gastonia Gaston County
Emergency Medical	Intermittent visits by GEMS staff to ensure medical support	Gaston County
Volunteer Coordination Assistance	Staff support provided for the initial setup and assistance with volunteer coordination	Gaston County City of Gastonia
Supplies	Various supplies to aid with onsite services	HealthNet Gaston
Referrals and Intake	Intake and referral assistance with referral to community resources	GLC-CoC Partners & HealthNet Gaston

PROPOSAL
SUBMISSION
&
EVALUATION



Proposal Submission– Page 9

- Proposal Checklist
- Scoring Rubric - Page 11 (100 Points)
- Proposal Coversheet – Page 14
- Section 3.2 Additional Submission Requirements – Page 9

Timeline

- Be sure to review the **full timeline on page 5**

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QUESTIONS?