



CENTRAL SERVICES COST ALLOCATION PLAN RFQ ADDENDUM

The responses to clarifying questions related to the Central Services Cost Allocation Plan RFQ issued October 13, 2025 can be found below:

- 1) Is the City seeking Cost Allocation Plans for each of the five enterprise funds, or a citywide cost allocation plan that identifies overhead costs from the general fund related to all funds/depts, or both?** The City is looking for a cost allocation plan that only encompasses the General Fund related costs to all enterprise funds as well as other funds that receive entitlement monies.
- 2) Has the City utilized a third-party firm to perform the scope of services in the past? If so, what fees were paid to the firm to perform the scope?** Yes, the City has utilized a third-party firm to perform the scope of services in the past. This information will only be disclosed through a formal public information request.
- 3) For what fiscal year was the most recent cost allocation plan completed?** The most recent cost allocation plan was completed during FY24 using data from FY23 in order to budget for FY25.
- 4) Can a copy of the most recent cost allocation plan be provided?** A copy of the most recent cost allocation plan can be provided after vendor selection.
- 5) What is the most recent annual fee paid to the vendor that prepared the most recent cost allocation plans?** This information will only be disclosed through a formal public information request.
- 6) What is the City's annual budgeted amount for the scope of services identified in the solicitation?** No specific line-item amounts have been budgeted for this service.
- 7) Can all the services outlined in the scope be provided remotely?** Yes.
- 8) Could the City please clarify whether it intends to negotiate mutually agreed-upon changes to the resulting contract with the awarded Contractor based on exceptions submitted? Or is the State taking an "all or nothing" approach to each exception submitted by Contractor?** Depending on the proposals, the City could negotiate mutually agreed upon changes to the resulting contract.