

**CITY OF GASTONIA
DEVELOPMENT SERVICES
INVITATION TO BID**

Mailed sealed proposals will be received by the City of Gastonia, N.C. in the office of the Margo Tauzel, Project Administrator, 150 S. York Street, Gastonia, NC. Hand delivered sealed proposals will be received in **Room 131** of the **Garland Business Center, 150 S York Street, Gastonia, NC 28052** until **1:00 PM, THURSDAY, NOVEMBER 20, 2025**, at which time and place all bids will then be publicly opened and all bid prices read aloud for the following:

**CITY OF GASTONIA
SNYDER PLACE OFFICE RENOVATIONS**

A pre-bid conference will be held at **9:00 AM** on **THURSDAY, NOVEMBER 6, 2025**, at the project location, **151 Snyder Place, Gastonia, NC 28052**.

Bidders must be licensed contractors in the State of North Carolina. Subject to the provisions of the State of North Carolina Contractor's Licensing Law, it will be necessary for the contractor to place his contractor's license number on the envelope containing his bid.

No bid shall be considered or accepted by the City of Gastonia unless at the time of its filing the same shall be accompanied by a deposit of cash or certified check on some bank or trust company insured by the Federal Deposit Insurance Corporation in an amount equal to not less than five percent (5%) of the proposal. In lieu of making the cash deposit, the bidder may file a bid bond executed by a corporate surety licensed under the laws of North Carolina to execute such bonds, conditioned that the surety will, upon demand forthwith make payment to the obligee upon said bond if the bidder fails to execute the contract in accordance with the bid bond. This deposit shall be retained if the successful bidder fails to execute the contract within ten (10) days after the award or fails to give satisfactory surety as required herein.

The successful bidder shall be required to enter into a contract with the City of Gastonia in writing and shall be required to furnish bond from some surety company authorized to do business in the State of North Carolina, make deposit of money, certified check, or government sureties for the full amount of said contract for the faithful performance of the terms of said contract as required by Section 143-129 of the General Statutes of North Carolina.

The Issuing Office for the Bidding Documents is Duncan Parnell. Prospective Bidders may examine the Bidding Documents at any time via their bid room at <https://bidroom.duncan-parnell.com/>.

Bidding Documents may be viewed online and ordered by registering with the Issuing Office at <https://bidroom.duncan-parnell.com/>. Following registration, complete sets of Bidding Documents may be purchased and downloaded from the Issuing Office's website as "zipped" portable document format (PDF) files. The cost of printed Bidding Documents from the Issuing Office will depend on the number and size of the Drawings and Project Manual, applicable taxes, and shipping method selected by the prospective Bidder. Cost of Bidding Documents and shipping is non-refundable. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery method of choice; the shipping charge will depend on the shipping method chosen. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of the Bidding Documents will not be available from the Issuing Office.

A set of the City of Gastonia Standard Specifications and Standard Details may be obtained free of charge on the City's website <https://www.gastonianc.gov/city-specifications-standard-details2/standard-details2.html>. The City of Gastonia Standard Specifications and City of Gastonia Standard Details shall apply for this project.

No bid shall be withdrawn after the opening of bids without the consent of the City of Gastonia, for a period of sixty (60) days after the scheduled time of closing bids. The Bid securities of all bidders, except those submitted with the three (3) lowest acceptable proposals, will be returned within fifteen (15) days after the time of opening the bids. The bid security accompanying the three lowest acceptable proposals may be held by the City of Gastonia, North Carolina, until a construction contract has been executed and a satisfactory Performance Bond in the sum of the full amount of the contract has been delivered to the City of Gastonia.

Each bid should be accompanied by a letter from the bidder's insurance representative certifying that said insurer has read the insurance requirements as set forth in the General Conditions of the contract and will issue the required policies if awarded a contract

The award of any contract will be made by the City of Gastonia, North Carolina, to the lowest responsive, responsible bidder. Responsible bidder will be defined as one who furnishes satisfactory evidence that he has the requisite experience and ability and that he has sufficient capital, facilities, and plant to enable him to perform the work successfully and promptly, and to complete the work within the time specified in the contract documents. At a minimum, responsible bidder shall be appropriately licensed by the State of North Carolina, have provided the required bid bond, have the capability of meeting bonding and insurance requirements, and be in compliance with Federal, State, and local laws and regulations applicable to the project.

The City of Gastonia reserves the right to reject any proposal for failure to comply with all requirements of this notice or of any of the contract documents; however, it may waive any minor defects or informalities at its discretion. The City of Gastonia further reserves the right to reject all proposals or award a contract which, in its judgment, is in the best interest of the City.

Envelopes containing bids shall be marked as follows:

**CITY OF GASTONIA
SNYDER PLACE OFFICE RENOVATIONS**

Your Company's Address
License Number

TO: CITY OF GASTONIA

Post Office Box 1748
Gastonia, North Carolina 28053-1748

Attention: Margo Tauzel, Project Administrator

Bids on the **CITY OF GASTONIA
SNYDER PLACE OFFICE RENOVATIONS**

Bid Opening: **1:00 PM, THURSDAY, NOVEMBER 20, 2025**

Garland Business Center
Room 131
150 S. York Street
Gastonia, NC 28052